

**ART is a fun affair!**



**Tole Country  
Teacher Invitation  
September 21-24, 2011**

Hello,

*My name is Vicky McCullough and I am the director of Tole Country 2011, our annual painting convention proudly presented by the Central Oklahoma Society of Tole and Decorative Painters Chapter of the National Society of Tole and Decorative Painters. It will be held Wednesday, September 21<sup>st</sup> through Saturday, September 24<sup>th</sup> in Oklahoma City. We Tole Diggers have been doing this for 38 years and would love for you to be a part of it.*

*We host the most economical painting convention in the world. It is centrally located at the Clarion Hotel and Convention Center, 737 South Meridian, in Oklahoma City. It is just south of Interstate 40 on the west side of OKC, minutes from Will Rogers World Airport. The hotel offers VERY reasonable rates, a wonderful breakfast, and free airport shuttle service.*

*Our facilities are ideal, with lots of space, and lighting that is great for painting. Classrooms and the Exhibit Hall are conveniently accessible from the hotel. There are more than 30 restaurants, a Wal-Mart Super Center, Hobby Lobby, Office Depot and much more nearby.*

*Included are a submission form, submission guidelines, teacher contract, and photo labels. There will be (2) two, (3) three, (4) four and (6) six hour classes starting Wednesday evening through Saturday afternoon. Note that **ONLY** two (6) six-hour classes will be chosen, one on Thursday and one on Friday. **PLEASE NOTE DEADLINE:** Submissions must be postmarked on or before **November 15, 2010**.*

*We have the nicest volunteers, students and teachers and think you would fit right in. Please accept our invitation to join us at Tole Country 2011. We look forward to receiving your class submissions.*

Sincerely,

Vicky McCullough  
2011 Tole Country Director  
(405)932-5234

Debbie Suenram  
2011 Class Chair  
(405) 341-1516

[joeandvicky99@windstream.net](mailto:joeandvicky99@windstream.net) [suenram@att.net](mailto:suenram@att.net)

# TOLE COUNTRY 2011

Presented by Central Oklahoma Society of Tole and Decorative Painters

## "ART IS A FUN AFFAIR"

September 21 – 24, 2011

### TEACHER APPLICATION

(Please Print or Type)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Team Teacher Name: \_\_\_\_\_

Class Title: \_\_\_\_\_

Surface: \_\_\_\_\_ Surface Size: \_\_\_\_\_  
(wood sled, canvas, etc.)

Medium: \_\_\_\_\_ Project Fee to student: \_\_\_\_\_

Supplies furnished by teacher (other than paint): \_\_\_\_\_

Special Supplies students should bring to class: \_\_\_\_\_

Class Length: 2 Hours \_\_\_\_\_ 3 Hours \_\_\_\_\_ 4 Hours \_\_\_\_\_ 6 Hours \_\_\_\_\_

Skill Level: Basic \_\_\_\_\_ Intermediate \_\_\_\_\_ Advanced \_\_\_\_\_ All \_\_\_\_\_

Special Scheduling requests: \_\_\_\_\_

**REMINDER:** Project CANNOT BE TAUGHT OR PUBLISHED before Tole Country 2011.  
(see #2 of teacher contract)

\***Copy** your Teacher Contract. **Copy** this application for each project submitted.

\***Clip** (do not staple, tape or glue) the corresponding color photo to this application.

\***Mail** to Tole Country Classes, Debbie Suenram, 501 E 29th, Edmond, OK 73013

\***Postmark** on or before **November 15, 2010**

## TOLE COUNTRY 2011

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### TEACHER CONTRACT

Upon signing this contract to teach at the 2011 Tole Country convention in Oklahoma City, OK,

I agree to the following rules and regulations:

1. I am a SDP member in good standing.
  2. I will NOT publish any accepted project in a magazine, book, pattern packet, etc. before Tole Country 2011, unless it is a theory project. I may teach the project one time only in my local area for practice.
  3. I will accept up to twenty-five (25) students per class.
  4. I will NOT use class time to sell or promote seminars, books, products, etc unless the item is necessary for the project being taught.
  5. I may submit a total of (4) four projects for consideration. Class lengths are (2) two hour, (3) three hour, (4) four hour & (6) six hour. Project should be completed by a majority of the students within the class time.
  6. I will teach the project as submitted and will make no changes once the project is selected.
  7. I will submit a clear glossy 4 X 6 color photo for each project. Feel free to submit in more than one medium. NO photocopies will be accepted. My name MUST NOT be visible in photo.
  8. I will be paid six dollars (\$6.00) per student for two-hour class, nine dollars (\$9.00) per student for three-hour class, twelve dollars (\$12.00) per student for four-hour class and sixteen dollars (\$16.00) per student for six-hour class.
  9. I understand team teaching is permissible, but only I, as Lead teacher, will be paid and I am responsible for paying my co-teacher.
  10. I will provide each student with a prepared surface, pattern, written instructions, color photo, paint and medium for project to be taught. All items are included in the cost of the project fee to the student and may not be changed once selection is made.
  11. I understand teaching level guidelines: **Basic** – class taught at a slow pace with teacher assistance; **Intermediate** – class taught at a moderate pace with less assistance; **Advanced** – class taught at a brisk pace with minimum individual assistance; **All** – anyone, basic to advanced.
  12. I will have project samples delivered to Class Sales by 4:00 PM Wednesday, Sept. 21, 2011.
  13. **COPYRIGHT:** I will check the following statement that is applicable to the project(s) submitted.
    1. \_\_\_\_\_ I warrant and represent that the project(s) submitted are original with me in all respects; that no part thereof infringes on the copyright of any other person or organization, that I have not copied or used the designs of any copyrighted work and do not infringe on the copyright or any right of any person or organization.
    2. \_\_\_\_\_ I am knowingly submitting the project(s) that is not entirely of my origin, and I am attaching herein a WRITTEN statement of consent for this use from the true holder of the copyright.
- Furthermore, I agree that in the case of any suit for copyright infringement arising out of the work herein submitted, I will assume responsibility and cost for the defense of said suit and hold Central Oklahoma Society of Tole and Decorative Painters innocent of any act of infringement.
14. I grant permission to publish all project(s) accepted in the convention class catalog, on the website and in any other advertising and promotional information.

Please Print

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MAKE A COPY FOR YOUR RECORDS BEFORE RETURNING THIS CONTRACT WITH SUBMISSIONS.**

Attach this label to the back  
of the submission photo.

Class Title: \_\_\_\_\_

Medium: \_\_\_\_\_

Surface: \_\_\_\_\_

Size: \_\_\_\_\_

Project Cost: \_\_\_\_\_

Comments on Cost: \_\_\_\_\_

Circle Level: Basic Intermediate Advanced All

Circle Class Length: 2 hrs. 3 hrs. 4hrs. 6 hrs.

Attach this label to the back  
of the submission photo.

Class Title: \_\_\_\_\_

Medium: \_\_\_\_\_

Surface: \_\_\_\_\_

Size: \_\_\_\_\_

Project Cost: \_\_\_\_\_

Comments on Cost: \_\_\_\_\_

Circle Level: Basic Intermediate Advanced All

Circle Class Length: 2 hrs. 3 hrs. 4hrs. 6 hrs.

Attach this label to the back  
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Class Title: \_\_\_\_\_

Medium: \_\_\_\_\_

Surface: \_\_\_\_\_

Size: \_\_\_\_\_

Project Cost: \_\_\_\_\_

Comments on Cost: \_\_\_\_\_

Circle Level: Basic Intermediate Advanced All

Circle Class Length: 2 hrs. 3 hrs. 4hrs. 6 hrs.

Attach this label to the back  
of the submission photo.

Class Title: \_\_\_\_\_

Medium: \_\_\_\_\_

Surface: \_\_\_\_\_

Size: \_\_\_\_\_

Project Cost: \_\_\_\_\_

Comments on Cost: \_\_\_\_\_

Circle Level: Basic Intermediate Advanced All

Circle Class Length: 2 hrs. 3 hrs. 4hrs. 6 hrs.

# TOLE COUNTRY 2011

## “ART IS A FUN AFFAIR”

September 21– 24, 2011

### SUBMISSION GUIDELINES

1. All teachers must be SDP members in good standing.
2. We offer two (2), three (3), four (4) and six (6) hour classes. There will only be 2 six (6) hour classes chosen; please consider this when submitting classes.
3. Levels of teaching: **Basic** – class taught at a slow pace with teacher assistance; **Intermediate** – class taught at a moderate pace with less assistance; **Advanced** – class taught at a brisk pace with minimum individual assistance; **All** – everyone may learn and enjoy at any level.
4. Teachers are paid \$6.00 per student for a 2-hour class, \$9.00 per student for a 3-hour class, \$12.00 per student for a 4-hour class and \$16.00 per student for a 6-hour class. Class capacity is 25 students (more with teacher permission & if registration warrants it). Team teaching is permissible and must follow all the guidelines of regular classes. We will issue one check payable to the lead teacher, leaving them responsible to pay the co-teacher.
5. Class time cannot be used by the Teacher or any other person to sell or promote seminars, books or other products unless it is necessary for the completion of the project being taught.
6. The projects selected must be taught as presented. **NO CHANGES MAY BE MADE.** Consider class time allowed, students expect a full class period of instruction and prefer to leave with a finished project if possible.
7. Teachers must have their projects prepared and ready for painting at the designated class time. Teachers will supply a prepped surface, pattern, instructions, photo(s) of project and paint or other medium used. These things should be taken into consideration when setting the Project Fee. The Project Fee **may not be changed** once the class has been selected.
8. You may submit up to four (4) projects; however, no more than three (3) will be selected. Feel free to submit in more than one medium.
9. If a teacher submits another artist’s design, **WRITTEN** permission from the design artist must accompany the submission form.
10. **Submitted projects cannot be taught or published before the convention in September 2011.**
11. Print or type the information on the submission form, one (1) form for each project submitted, and on the label on the back of each photo.
12. Class samples need to be delivered to the Class Sales area by 4 pm Wednesday. We start selling classes on site at 5 pm Wednesday and it is always helpful if the actual sample is available for viewing rather than just a picture. We do sell a good number of classes on site after the students see the actual project and want to fill more of their time.

## **THE PHOTO REPRESENTS YOUR WORK**

Keep these things in mind when taking photos of your work for Tole Country:

### **FOCUS**

Be certain you have set the camera to focus on the entire project. Show the best face of the project. Keep in mind that the focus should be the most important part of the design.

### **GLARE**

If necessary, remove any glass and do not varnish before taking photos to reduce the glare. It is better to take pictures outside without direct sunlight rather than using a flash.

### **COMPOSITION**

Try to show the project at it's very best. Do not include a busy background or props. Use a neutral colored backdrop and center the piece so that very little background is included. Do not include anything in the photo that is not provided in class. Concentrate on the painting.

### **COLOR**

Make sure you have accurate colors. Occasionally a project photo is clear but the colors are off (and it is a surprise that the blue piece is really green). Whether you print your own or have the photos developed elsewhere, the colors in the photo must represent the finished project exactly.

Use the best quality print selection if you do it yourself

### **SIZE**

Make sure the print is the 4" X 6" size requested in the application. A project can be rejected because it's not the size specified. Be sure to use a high quality glossy photo paper. No photocopies will be accepted.

### **SIGNATURE**

Names must not be visible in your submission photos or on the label on the back.

### **EXTRA PHOTOS**

It's ok to send extra photos showing multiple sides of the project (so the committee can assess the piece) but only one photo will go into the catalog and on our website.